Pine Forest Owners Association Board of Directors Meeting Wednesday, January 16, 2019 9 a.m.

Airport Conference Room B 10356 Truckee Airport Road

AGENDA

I. Call to order

II. Approval of Minutes

- a. November 8, 2018 Board of Directors Meeting
- b. November 8, 2018 Executive Session (report only)
- c. December 6, 2018 Executive Session (report only)

III. Financial

- a. Review December 2018 financial statements
- b. Review & approve financial review provided by Levy & Erlanger
- c. Review & approve legal retention proposals

IV. Design Review Committee

- a. DRC Report
- b. Lot 63
- c. DRC Introduction letter to new owners
- d. Protocol and procedures
 - Who are the members on the committee?
 - Bio of each member for Board review?
 - Term limits?
 - Rules, protocol, and procedures needed

V. Community Eye Appeal

- a. Update on CC&R violations
- b. Litter pickup
- c. Landscaping uncompleted landscaping homes
- d. Draft Landscape Timeline Policy

VI. Maintenance

- a. Fire suppression
- b. Snow removal berms and Comstock Drive pathway
- c. Swale cleanup status and comments from owners
- d. Mailbox maintenance
- e. Maintenance & admin to-do calendar

VII. Membership

- a. Annual Pine Forest survey
- b. Lot line adjustment request for lot 90

VIII. Homeowner Comments

IX. Schedule 2019 Board of Directors meetings

X. Executive Session

- a. Contracts with third parties
- XI. Adjournment